

## Eagle Scout Application Preparation

Once a Life Scout has completed all the requirements to become an Eagle Scout he will then need to submit paperwork to receive approval from a Board of Review.

Download a copy of the Eagle Scout Application. This is a PDF fillable form and can be downloaded from [http://www.scouting.org/filestore/pdf/512-927\\_fillable.pdf](http://www.scouting.org/filestore/pdf/512-927_fillable.pdf). The official form (in color) must be used.

The scout may choose to type directly into the form or print the form and fill it out. Please use black or blue ink if writing on the form and write clearly. Here are some tips on filling out the form.

- a. List the full legal name as was used to register the scout. Leave an empty block between the first name and middle name and between the middle name and last name. List the unit, as for example, Crew, Team, or Troop, and the number that he wants to appear on his Eagle Certificate.
- b. The information for the dates should match the dates in the Internet Advancement Program - get this information from the Life to Eagle Coordinator, Unit Advancement Chair or Project Coach.
- c. Requirement 2 - Provide the names of 6 persons as references (5 if not employed); if not affiliated with an organized religion parent provides this reference. Please provide their complete address (street, city, state & zip code).
- d. Requirement 3 - On the required merit badges that list more than one badge – cross off the badge not earned. For example #9 Cycling OR Hiking OR Swimming – cross through the words Cycling and Hiking if Swimming was the badge completed. For the blanks #13 - #21 - badges do not have to be listed in any particular order (alphabetical is a logical order) but must not be duplicated and the correct name of the badge must be listed. These badges and the date earned will be used by the Council to verify the dates in their database.
- e. Requirement 4 asks for the position of responsibility to be listed. Be certain that the position listed was served and the date listed is after the Life Board of Review date.
- f. Requirements #1 through #6 must take place prior to the scout's 18th birthday.
- g. Requirement #6 states: "Attach a statement of ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service." This attached Statement of Ambitions should be typed and will probably be at least ½ of a page in length.
- h. The scout should then sign the Application.
- i. The Unit Leader and the Unit Committee Chair should then be asked to sign the Application. The scout and his Unit Leaders should take the time to see that the Application is correct, that the time span between ranks, merit badges and position of leadership is accurate.